



EVENT REQUEST FORM HRVR ACTIVITY COMMITTEE

Event: _____ Date: _____

Additional Info: _____

Doors Open: _____

Food Served _____ to _____ No Food

Entertainment Begins: _____ Ends: _____

Is this Event? Open (Owners & Renters) Limited (Owners Only)

Preferred Location: Activity Center Clubhouse Other _____

Is there a Limit on Participants? Yes No If yes, how many? _____

Will there be food at the Event? Yes No

If yes, Prepped by Event Team Bring for your table Buffet

Catered by _____

Will there be Entertainment? Yes No

If yes, Fee: _____ Name: _____

Approximate Cost Per Attendee: _____/person Included in Activity Pass

Sign-Up Sheet Newsletter Article Bulletin Board, TV Monitor & Website

Event Host

Lot No.

Phone No.

E-Mail Address

Approved by Activities Committee: _____ **Date:** _____

Notes: _____

Event Host Checklist Sent